

IIAM MEDIATION FEE SCHEDULE



INDIAN INSTITUTE OF
ARBITRATION & MEDIATION

www.arbitrationindia.org



IIAM MEDIATION FEE SCHEDULE

(With effect from 01 October 2020)

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IIAM MEDIATION FEE SCHEDULE

(With effect from 01 October 2020)

Appendix – 1

DOMESTIC MEDIATION

(For Community Mediation Service in PMCs or commercial mediations below
INR 5 lakhs in PMCs, the IIAM CMS Fee schedule may be referred)

REGISTRATION CHARGES

Filing fee:	INR 1500.00
Consultation / Orientation Fee: (If availed)	INR 1000.00

MEDIATOR FEE

(Per Mediator)

(For Mediators who follow IIAM Fee Schedule)

IIAM Commercial Mediator [CM]

IIAM Certified Commercial Mediator [CCM]

IIAM Certified Senior Commercial Mediator [CSCM]

IMI Certified Mediator [IMICM]

APCAM Accredited Mediator [AAM]

APCAM Certified Mediator [ACM]

APCAM International Certified

Mediator [AICM]

Commercial Disputes

Quantum of Claim (In Indian Rupees)	Mediator Fee (In Indian Rupees)	Mediator Category
Up to 5,00,000.00	Per session: 1500.00	CM/CCM/ AAM
	Total fee: 10,500.00	
From 5,00,001.00 to 10,00,000.00	Per session: 2000.00	CM/AAM
	Total fee: 14,000.00	
	Per session: 2500.00	CCM/ACM
	Total fee: 17,500.00	
Per session: 3000.00	CSCM	
Total fee: 21,000.00		
Per session: 4000.00	IMICM/AICM	
Total fee: 28,000.00		
From 10,00,001.00 to 25,00,000.00	Per session: 3000.00	CM/AAM
	Total fee: 30,000.00	
	Per session: 3500.00	CCM/ACM
Total fee: 35,000.00		
Per session: 4000.00	CSCM	
Total fee: 40,000.00		

Quantum of Claim (In Indian Rupees)	Mediator Fee (In Indian Rupees)		Mediator Category
	Per session:	5000.00	IMICM/AICM
	Total fee:	50,000.00	
From 25,00,001.00 to 50,00,000.00	Per session:	3500.00	CM/AAM
	Total fee:	35,000.00	
	Per session:	4000.00	CCM/ACM
	Total fee:	40,000.00	
More than 50,00,000.00	Per session:	4500.00	CSCM
	Total fee:	45,000.00	
	Per session:	5500.00	IMICM/AICM
	Total fee:	55,000.00	
If the dispute cannot be quantified	Per session:	5000.00	CM/AAM
	Total fee:	50,000.00	
	Per session:	5500.00	CCM/ACM
	Total fee:	55,000.00	
If the dispute cannot be quantified	Per session:	6000.00	CSCM
	Total fee:	60,000.00	
	Per session:	7000.00	IMICM/AICM
	Total fee:	70,000.00	
If the dispute cannot be quantified	Per session:	3500.00	CM/AAM
	Total fee:	35,000.00	
	Per session:	4000.00	CCM/ACM
	Total fee:	40,000.00	
If the dispute cannot be quantified	Per session:	4500.00	CSCM
	Total fee:	45,000.00	
If the dispute cannot be quantified	Per session:	5500.00	IMICM/AICM
	Total fee:	55,000.00	
<ul style="list-style-type: none"> • One session - 3 hours or part thereof • Session includes mediation session and pre-mediation conference. • If the mediation extends to more than 15 sessions, an additional fee of 25% is payable and if the mediation extends to more than 20 sessions, an additional 50% is payable, as the total fee. • For Payment Schedule, see below 			

Family Disputes:

Mediator Fee (In Indian Rupees)				
Mediator category	CM/AAM	CCM/ACM	CSCM	IMICM/AICM
First Session	3000.00	3500.00	4000.00	7500.00
Per Session	2500.00	3000.00	3500.00	5000.00
Total	28,000.00	33,500.00	39,000.00	57,500.00
<ul style="list-style-type: none"> • One session - 3 hours or part thereof • If the mediation extends to more than 15 sessions, an additional fee of 25% is payable. • For Payment Schedule, see below 				

* The mediator fee will be the same for online mediation, deal mediation and project mediation.

Project Mediation Retainer Fees
(On appointment of Project Mediator)

Project Value	Mediator category / Fee		
	CCM/ACM	CSCM	IMICM/AICM
Up to INR 50,00,000.00	INR 7500.00	INR 10,000.00	INR 15,000.00
Between INR 50,00,000.00 to INR 5,00,00,000.00	INR 15,000.00	INR 20,000.00	INR 30,000.00
More than INR 5,00,00,000.00	INR 30,000.00	INR 40,000.00	INR 50,000.00
<ul style="list-style-type: none"> • The retainer fee will be applicable for retainership of the mediator during the project and normal meetings, if any. For mediations conducted under the Project mediation, the regular mediation fee schedule shall apply. 			

Travel, Boarding & Lodging for [CM, CCM, AAM & ACM] Mediators:

Local Sitting:	Travelling allowance of INR 500.00 per sitting.
Out station Sitting:	Actuals by Air, Rail or Car, plus out-of-pocket expenses at actuals for boarding, lodging and local transport subject to maximum of INR 4000.00 per day in Metropolitan cities and INR 3500.00 per day in other cities. A mediator who makes his own arrangements for boarding, lodging, local transport etc. may be paid out of pocket expenses at the rate of INR 2000.00 per day, without production of vouchers.

Travel, Boarding & Lodging for [CSCM, IMICM & AICM] Mediators:

Local Sitting:	Travelling allowance of INR 750.00 per sitting.
Out station Sitting:	Actuals by Air, Rail or Car, plus out-of-pocket expenses at actuals for boarding, lodging and local transport subject to maximum of INR 5500.00 per day in Metropolitan cities and INR 5000.00 per day in other cities. A mediator who makes his own arrangements for boarding, lodging, local transport etc. may be paid out of pocket expenses at the rate of INR 3000.00 per day, without production of vouchers.

* For mediators not following the IIAM Mediation Fee Schedule, the mediator fee and expenses will be based on the rates charged by the mediator.

IIAM ADMINISTRATIVE FEE:

Commercial Disputes:

Quantum of Claim (In Indian Rupees)	Administrative Fee (In Indian Rupees)	
	Per Session	Total Fee
Up to 5,00,000.00	750.00	5250.00
From 5,00,001.00 to 10,00,000.00	1250.00	8750.00
From 10,00,001.00 to 25,00,000.00	1750.00	17,500.00
From 25,00,001.00 to 50,00,000.00	2000.00	20,000.00
More than 50,00,000.00	3000.00	30,000.00
If the dispute cannot be quantified	2000.00	20,000.00
<ul style="list-style-type: none"> • One session - 3 hours or part thereof • Session includes mediation session and pre-mediation conference. • If the mediation extends to more than 15 sessions, an additional fee of 25% is payable and if the mediation extends to more than 20 sessions, an additional 50% is payable, as the total fee. • For Payment Schedule, see below 		

Family Disputes

	Administrative Fee (In Indian Rupees)
First Session	1500.00
Per Session	1250.00
Total	14,000.00
<ul style="list-style-type: none"> • One session - 3 hours or part thereof • If the mediation extends to more than 15 sessions, an additional fee of 25% is payable. • For Payment Schedule, see below 	

* The administrative fee will be the same for online mediation, deal mediation and project mediation.

Project Mediation Administrative Fees

(On appointment of Project Mediator)

Project Value (In Indian Rupees)	Administrative Fee (In Indian Rupees)
Up to 50,00,000.00	7500.00
Between 50,00,000.00 to 5,00,00,000.00	15,000.00
More than 5,00,00,000.00	30,000.00
<ul style="list-style-type: none"> • The Administrative fee will be applicable for retainership of the institution during the project and normal meetings, if any. For mediations conducted under the Project mediation, the regular administrative fee schedule shall apply. 	

FEE PAYMENT SCHEDULE:

Registration Charges:

To be paid by the Initiating Party at the time of filing of Request.

Mediator & Administrative Fee:

Once the mediator is appointed, the initiating party shall make a deposit for 2 sessions of mediator fee and administrative fee. If the mediation is abandoned due the absence of the opposite party or due to non-agreement in the first session itself, the balance amount will be refunded to the initiating party.

After the first session, both parties shall always keep a deposit of mediator and administrative fee of 2 sessions in advance. After the conclusion of the mediation, the amount will be settled.

Rentals of Conference Rooms:

The parties shall also pay rentals for the conference rooms and costs of coffee and snacks, as fixed by the centre.



Appendix – 2

INTERNATIONAL MEDIATION

IIAM International Mediation is conducted as per the APCAM Mediation Rules and the fee will be under the APCAM Mediation Fee Schedule, which is available at <https://apcam.asia/mediation-rules/#schedule4>

REGISTRATION CHARGES

Filing fee: US\$ 350.00

MEDIATOR FEE

(Per Mediator)

Quantum of Claim (In US\$)	Mediator Fee (In US\$)	Mediator Category
Up to 50,000.00	Per session: 250.00 Total fee: 1750.00	AAM
	Per session: 350.00 Total fee: 2450.00	ACM
	Per session: 350.00 Total fee: 2450.00	AICM
From 50,001.00 to 250,000.00	Per session: 400.00 Total fee: 2800.00	AAM
	Per session: 500.00 Total fee: 3500.00	ACM
	Per session: 600.00 Total fee: 4200.00	AICM
From 250,001.00 to 1,000,000.00	Per session: 1000.00 Total fee: 7000.00	AAM
	Per session: 1100.00 Total fee: 7700.00	ACM
	Per session: 1200.00 Total fee: 8400.00	AICM
From 1,000,001.00 to 5,000,000.00	Per session: 1500.00 Total fee: 10,500.00	ACM
	Per session: 1650.00 Total fee: 11,550.00	AICM
More than 5,000,000.00	Per session: 1800.00 Total fee: 12,600.00	ACM
	Per session: 2000.00 Total fee: 14,000.00	AICM

If the dispute cannot be quantified	Per session:	1000.00	AAM
	Total fee:	7000.00	
	Per session:	1100.00	ACM
Total fee:	7700.00		
	Per session:	1200.00	AICM
	Total fee:	8400.00	
<ul style="list-style-type: none"> • One session - 3 hours or part thereof • Session includes mediation session and pre-mediation conference. • If the mediation extends to more than 10 sessions, an additional fee of 25% is payable and if the mediation extends to more than 20 sessions, an additional 50% is payable, as the total fee. • For Payment Schedule, see below 			

* The mediator fee will be the same for online mediation, deal mediation and project mediation.

Project Mediation Retainer Fees
(On appointment of Project Mediator)

Project Value (In US\$)	Mediator Fee (In US\$)	Mediator Category
Up to 50,000.00	750.00	ACM
	1000.00	AICM
More than 50,000.00	1750.00	ACM
	2500.00	AICM
<ul style="list-style-type: none"> • The retainer fee will be applicable for retainership of the mediator during the project and normal meetings, if any. For mediations conducted under the Project mediation, the regular mediation fee schedule shall apply. 		

Travel, Boarding & Lodging for Mediators:

Local Sitting:	Travelling allowance of US\$ 75.00 per sitting.
Out station Sitting:	Actuals by Air and out-of-pocket expenses at actuals for boarding, lodging and local transport subject to maximum of US\$ 350.00 per day.

APCAM ADMINISTRATIVE FEE

Quantum of Claim (In US\$)	Administrative Fee (In US\$)	
Upto 50,000.00	Per session:	125.00
	Total fee:	875.00
From 50,001.00 to 250,000.00	Per session:	175.00
	Total fee:	1225.00
From 250,001.00 to 1,000,000.00	Per session:	435.00
	Total fee:	3045.00
From 1,000,001.00 to 5,000,000.00	Per session:	615.00
	Total fee:	4300.00
More than 5,000,000.00	Per session:	700.00
	Total fee:	4900.00
If the dispute cannot be quantified	Per session:	435.00
	Total fee:	3045.00
<ul style="list-style-type: none"> • One session - 3 hours or part thereof • Session includes mediation session and pre-mediation conference. • If the mediation extends to more than 10 sessions, an additional fee of 25% is payable and if the mediation extends to more than 20 sessions, an additional 50% is payable, as the total fee. • For Payment Schedule, see below 		

* The administrative fee will be the same for online mediation, deal mediation and project mediation.

Project Mediation Administrative Fees

(On appointment of Project Mediator)

Project Value (In US\$)	Administrative Fee (In US\$)
Up to 500,000.00	500.00
More than 500,000.00	1250.00
<ul style="list-style-type: none"> • The Administrative fee will be applicable for retainership of the institution during the project and normal meetings, if any. For mediations conducted under the Project mediation, the regular administrative fee schedule shall apply. 	

FEE PAYMENT SCHEDULE

Registration Charges

To be paid by the Initiating Party at the time of filing of Request.

Mediator & Administrative Fee

Once the mediator is appointed, the initiating party shall make a deposit of 2 sessions of mediator fee and administrative fee. If the mediation is abandoned due the absence of the opposite party or due to non-agreement in the first session itself, the balance amount will be refunded to the initiating party.

After the first session, both parties shall always keep a deposit of mediator and administrative fee of 2 sessions in advance. After the conclusion of the mediation, the amount will be settled.

Rentals of Conference Rooms

The parties shall also pay rentals for the conference rooms and miscellaneous charges as fixed by the centre.



Appendix – 3

MISCELLANEOUS - PART I
(Applicable to IIAM Cochin)

RENT FOR IIAM CONFERENCE ROOMS

Abraham Lincoln Hall (Capacity – 12 PAX | A/c):

INR 750.00 up to 1.00 hour

INR 1500.00 up to 3.00 hours

INR 250.00 for every additional 1.00 hour or part thereof

Warren Burger Hall (Capacity – 18 PAX | A/c):

INR 750.00 up to 1.00 hour

INR 1500.00 up to 3.00 hours

INR 250.00 for every additional 1.00 hour or part thereof

Albert Einstein Hall (Capacity – 7 PAX | A/c):

INR 550.00 up to 1.00 hour

INR 1125.00 up to 3.00 hours

INR 200.00 for every additional 1.00 hour or part thereof

Mahatma Gandhi Hall (Capacity – 4 PAX | Non-A/c):

INR 150.00 up to 1.00 hour

INR 300.00 up to 3.00 hours

INR 50.00 for every additional 1.00 hour or part thereof

Rent for PMC Conference Rooms:

INR 150.00 up to 1.00 hour

INR 300.00 up to 3.00 hours

INR 50.00 for every additional 1.00 hour or part thereof

SUPPLEMENTARY

Coffee / Snacks /

Executive Lunch: Rates on actuals

Staff Over-time:

(Beyond 5.30 pm Mon – Fri | Beyond 1.30 pm Saturdays | Sundays
and Public holidays)

INR 75.00 up to 1.00 hour

INR 150.00 up to 3.00 hours

INR 50.00 for every additional 1.00 hour or part thereof

TERMS

- The Mediator and Administrative Fee (fee) will be fixed based on the claim, provided that where, apart from the claim, a counter-claim is also made, the fee will be fixed based on the claim or counter claim, whichever is higher.
- The fee shall be payable in equal shares by the parties, provided that where one party fails to pay his share, the other party may pay that share, provided further that where the other party also does not pay the aforesaid share in respect of the claim or the counter-claim, the mediation proceedings may be suspended or terminated.
- If the amount referred in mediation is in a currency other than Indian Rupees, it shall be converted into Rupees at the current official rate of exchange.
- All amounts shall carry additional 18% GST.
- All payment shall be made by cheque payable to “Indian Institute of Arbitration & Mediation”. Payment may also be made by bank transfer to our bank account. The bank account details are as follows:

Name of beneficiary: Indian Institute of Arbitration & Mediation
A/c. with: Federal Bank, Panampilly Nagar Branch, Ernakulam 36, Kerala
A/c. No.: 13160200018361
IFSC Code: FDRL0001316

For identification of remittance, the parties are requested to include in the remittance details the party name and case number. To help us to track the deposit, please send a copy of the remittance record, once the funds are transferred.



MISCELLANEOUS - PART II

(Applicable to IIAM Delhi)

RENT FOR IIAM CONFERENCE ROOMS

Abraham Lincoln Hall (Capacity – 10 PAX | A/c):

INR 4500.00 up to 3.00 hours

INR 1250.00 for every additional 1.00 hour or part thereof

Roscoe Pound Hall (Capacity – 10 PAX | A/c):

INR 4500.00 up to 3.00 hours

INR 1250.00 for every additional 1.00 hour or part thereof

Nelson Mandela Hall (Capacity – 12 PAX | A/c):

INR 5000.00 up to 3.00 hours

INR 1400.00 for every additional 1.00 hour or part thereof

St. Teresa Hall (Capacity – 6 PAX | A/c):

INR 2500.00 up to 3.00 hours

INR 700.00 for every additional 1.00 hour or part thereof

Mahatma Gandhi Hall (Capacity – 23 PAX | A/c):

INR 8500.00 up to 3.00 hours

INR 2500.00 for every additional 1.00 hour or part thereof

SUPPLEMENTARY

Complimentary services:

- Tea/coffee and biscuits
- Valet car parking

Staff Over-time:

(Beyond 5.30 pm Mon – Fri | Beyond 1.30 pm Saturdays | Sundays
and Public holidays)

INR 350.00 up to 3.00 hours

INR 100.00 for every additional 1.00 hour or part thereof

TERMS

- The Mediator and Administrative Fee (fee) will be fixed based on the claim, provided that where, apart from the claim, a counter-claim is also made, the fee will be fixed based on the claim or counter claim, whichever is higher.
- The fee shall be payable in equal shares by the parties, provided that where one party fails to pay his share, the other party may pay that share, provided further that where the other party also does not pay the aforesaid share in respect of the claim or the counter-claim, the mediation proceedings may be suspended or terminated.
- If the amount referred in mediation is in a currency other than Indian Rupees, it shall be converted into Rupees at the current official rate of exchange.
- All payment shall be made by cheque payable to “Indian Institute of Arbitration & Mediation, Delhi”. Payment may also be made by bank transfer to our bank account. The bank account details are as follows:

Name of beneficiary: Indian Institute of Arbitration & Mediation, Delhi
A/c. with: HDFC Bank, Kalkaji Branch, CC31, Kalkaji, New Delhi – 110019
A/c. No.: 50200053720870
IFSC Code: HDFC0000271

For identification of remittance, the parties are requested to include in the remittance details the party name and case number. To help us to track the deposit, please send a copy of the remittance record, once the funds are transferred.



MISCELLANEOUS - PART III

(Applicable to Online Arbitration)

RENT FOR EDRA-MEET VIRTUAL ROOMS

(Capacity – 17 PAX):

Usage Plan:

Upto 30 minutes – FREE

INR 75.00 up to 2.00 hours

INR 30.00 for every additional 1.00 hour or part thereof

Monthly Plan:

INR 1500 – Upto 50 hours

INR 2500 – Upto 100 hours

- The customized e-Dispute Resolution Application for conducting arbitration virtually, with designated space for Arbitral Tribunal, claimants and respondents and also specified space for Tribunal Secretariat. For details log on to www.edrameet.com



Mediation Fee Schedule of the
Indian Institute of Arbitration & Mediation

For more details:

Email: info@arbitrationindia.com

www.arbitrationindia.org | www.peacegate.in